

**METRO RICHMOND
LOCAL HUMAN RIGHTS COMMITTEE (LHRC)**

107 South 5th Street
Richmond, VA July 17, 2013
5:30 PM

Minutes

Committee members present: Arthur Peoples, Amanda Simons, Chair of the LHRC, Gina Koke Co-Chair and June Medlin.

Committee members absent: none

Staff support: Carrie Flowers (Advocate, DBHDS Office of Human Rights), Laura Nguyen (RBHA)

Providers Present: Keely Perdue and Heather Rose **Cumberland**, Jonathan Coleman, Shaleta Epps, and Jacki Quinlan **Y-CAPP**, Kim Hemphill **CJW Tucker Pavilion**, Sarah Querimh **Dominion Day Services**, Stephainie Dixon Bazemore **Diamonds In the Rough**, Rhonda Gonzalez and Keisha Gilchrist **Dana's Habitat**, Carolyn Leong **The Healing Place**, Shantell L Davis and Tracey Smith **AES**, Marcellus Gibson **TLC Residential/Adult Day Services**, and Vincent Ross **Independent Adult Care Services**

Providers Absent: none

I. Welcome/Call to Order/Introductions:

Amanda Simons, Chair of the Metro Richmond LHRC called the meeting to order at 5:40 p.m. Introductions of all LHRC & Provider members present took place.

- II. Public Comments:** Laura Nguyen (RBHA) shared announcements of two upcoming Public Meeting/community events. The proposed fare and services changes for GRTC Transit System's Care service at the Richmond City Council Meeting on Monday July 22 at 6pm and a gubernatorial Candidate Forum on Mental Health featuring Ken Cuccinelli and Terry McAuliffe on Monday August 5 at 6:30 pm at the Oates Theater, Collegiate School

- III. Review of Minutes:** Draft Minutes of the Metro Richmond LHRC meeting held on April 17, 2013 will be resubmitted to the Committee and Affiliates along with the draft Minutes for July 17, 2013.

IV. Treasurer Report: Reported by Laura Nguyen (RBHA)

BALANCE as of 4/17/2013	\$6,918.91
DEPOSITS	\$ 00.00
FOOD (July meeting)	\$ 257.75
MAIL (postage, paper and copying)	\$ 112.88
Support to RBHA	\$2,000.00
BALANCE	\$4,548.28

V. DBHDS OHR Report: Ms. Flowers reminded attendees of the duty to report complaints and incidents via the CHRIS reporting system to the DBHDS. According to Ms. Flowers Providers are not completing all the required sections. Providers asked whether or not the OHR/DBHDS would be contacting a Provider to let them know that information was missing and Ms. Flowers responded that the DBHDS OHR did not have the capacity to contact Providers.

VI. Old Business: None

VII. New Business:

- *Affiliation request from The New YCAPP:*
- *New Locations (4) to provide Therapeutic Day Treatment Services &*
- *New Service: Outpatient Services*

A motion was made and properly seconded to approve Y'Capp's request for affiliation of the additional (4) new locations to provide Therapeutic Day Treatment Services and the provision of Outpatient Mental Health Services at their Brook Road Location, (a new service) under the umbrella of affiliation with the Metro Richmond LHRC.

VIII. Affiliate Presentations:

The Provider Quarterly Report for the months of April, May and June were received and accepted from the following providers:

- *A Grace Place Adult Care Center*
- *Associated Educational Services of Virginia*
- *Community Residences Inc.,*
- *Cumberland Hospital Comprehensive Rehab & Community Based Services*
- *Dana's Habitat/Unique Lessons Day Treatment*
- *Diamonds In the Rough (To resubmit 2nd Quarter Report)*
- *Dominion Day Services*
- *Family Preservation Services*
- *Independent Adult Care Services*
- *TLC Residential/Adult Day Services*
- *CJW Tucker Pavilion*

IX. Ms. Amanda Simons, Chair of the Metro Richmond LHRC adjourned the meeting at 6:27PM

X. Date, Time, Location for Metro Richmond LHRC meetings: October 16, 2013, 5:30pm at the Richmond Behavioral Health Authority

Draft Minutes submitted for your approval by Laura Nguyen